

NNG11294404R

CLAUSE J.1 ATTACHMENT N

DD254

**CONTRACT SECURITY CLASSIFICATION
SPECIFICATION**

FOR

**GODDARD LOGISTICS AND TECHNICAL
INFORMATION (GLTI)**

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>			1. CLEARANCE AND SAFEGUARDING a. FACILITY CLEARANCE REQUIRED SECRET b. LEVEL OF SAFEGUARDING REQUIRED NONE																																																																																						
2. THIS SPECIFICATION IS FOR: <i>(x and complete as applicable)</i> <input type="checkbox"/> a. PRIME CONTRACT NUMBER <input type="checkbox"/> b. SUBCONTRACT NUMBER <input checked="" type="checkbox"/> c. SOLICITATION OR OTHER NUMBER NNG11294404R			3. THIS SPECIFICATION IS: <i>(x and complete as applicable)</i> <input type="checkbox"/> a. ORIGINAL (Complete date in all cases) DATE (YYMMDD) <input type="checkbox"/> b. REVISED (Supersedes all previous specs) Revision No. DATE (YYMMDD) <input type="checkbox"/> c. FINAL (Complete Item 5 in all cases) DATE (YYMMDD)																																																																																						
4. THIS IS A FOLLOW-ON CONTRACT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under NAS5-01091 (Preceding Contract Number) is transferred to this follow-on contract.																																																																																									
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's request dated _____, retention of the identified classified material is authorized for the period of _____.																																																																																									
6. CONTRACTOR <i>(Include Commercial and Government Entity (CAGE) Code)</i> a. NAME, ADDRESS, AND ZIP CODE TBD b. CAGE CODE TBD c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) TBD																																																																																									
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12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the INSPOM or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release.

☐ Direct ☒ Through (Specify):

NASA Goddard Space Flight Center, Public Affairs Office, Code 130

To the Office of Public Affairs, National Aeronautics and Space Administration, Washington, DC 20545, for review.

13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

In performance of this contract, some personnel may require access to classified information up to the SECRET level. The contractor must have a sufficient number of cleared employees assigned duties under this contract to be able to complete all classified work assignments up to and including SECRET.

1. DoD 5220.22-M National Industrial Security Program Operating Manual (NISPOM) dated 2/28/06
2. NASA Space Network Security Classification Guide 01/01/2010
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4. NPR 1600.1, NASA Security Program Procedural Requirements w/Change 2, 4/01/09
5. NPD 1600.2E, NASA Security Policy, April 28, 2004, Revalidated 4/1/09
6. NPD 1660.1B, NASA Counterintelligence (CI) Policy 11/18/08
7. NPR 1660.1, NASA Counterintelligence (CI)/Counterterrorism (CT) Procedural Requirements 12/21/04
8. NPR 2810.1A, NASA Security of Information Technology 5/16/06
9. NPD 2810.1D, NASA Information Security Policy 5/9/09
10. OMB Circular A.130 Appendix III, Security of Federal Automated Information Resources
11. Federal Information Security Management Act 2002

Any employee who observes or becomes aware of the deliberate or suspected compromise of Classified National Security Information (CNSI) shall promptly report such information personally to the GSFC Counter Intelligence (CI) Office. If Sensitive but Unclassified (SBU) appears compromised by or on behalf of foreign or domestic powers, organizations or persons, employees shall report such information to the GSFC CI Office. If an employee becomes aware of information pertaining to international or domestic terrorist activities, employees shall also report to the GSFC CI Office. If the information indicates a computer compromise or other cyber intrusion, the Office of Inspector General shall be promptly notified.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to NISPOM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide any appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

☐ Yes ☒ No

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

☐ Yes ☒ No

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL
Pamela A. Starling

b. TITLE
Information/Industrial Security Specialist

c. TELEPHONE (Include Area Code)
301-286-6865

d. ADDRESS (Include Zip Code)
NASA/Goddard Space Flight Center
Code 240
Greenbelt, MD 20771

e. SIGNATURE

Pamela A. Starling

17. REQUIRED DISTRIBUTION

- X a. CONTRACTOR
☐ b. SUBCONTRACTOR
X c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
☐ d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
X e. ADMINISTRATIVE CONTRACTING OFFICER
X f. OTHERS AS NECESSARY NASA HQ and GSFC PAO, Code 130

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X f. OTHERS AS NECESSARY NASA HQ and GSFC PAO, Code 130